



Job Title:	Safety Manager	Location:	Richmond, VA
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Reports to:	Director of Corporate Safety	FLSA Status:	Salaried Exempt
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Company Overview:

W. O. Grubb is the leading provider of crane rental and steel erection services in the Mid-Atlantic United States. W. O. Grubb was founded in the 1960's with a basic concept, which was to provide high quality steel erection services, equipment, manpower and superior responsiveness to our customers. W. O. Grubb is one of the largest family owned and operated crane rental companies in the nation. Multiple locations serve Virginia, Maryland and surrounding states with crane rentals and service.

Description Summary:

This position is responsible for compliance with State and Federal safety regulations, as well as Customer's site specific requirements. The Safety Manager carries out the proper coordination, management and implementation of comprehensive training policies in industrial, occupational and environmental safety. The Safety Manager's duty is prompt responding to the reported accidents in order to evaluate the current safety practices, which work in the best possible way. Offering a safe and hazard free working environment to workers in the workplace is the most important function of this professional.

Responsibilities:

- Ensure compliance with corporate policies and procedures, including rewards and discipline;
- Ensure compliance with Federal, State and job site specific rules and regulations;
- Support Branch Managers for improvement of branch safety performance;
- Conduct employee training;
- Conduct audits – Field, Facility and Branch Operations;
- Conduct branch safety meetings;
- Conduct new hired employee orientations;
- Maintain annual OSHA Logs;
- Perform accident investigations and participate in reviewing accidents – injuries to determine root cause analysis, equipment, and property damage;
- Represent Company at jobsites where accidents / injuries have occurred;
- Assist in management of W/C cases and implementation of the Company's Return to Work Program;
- Track progress towards safety goals;
- Other duties as assigned by the Director of Corporate Safety and Branch Manager.

Knowledge, Skills, and Experience

Essential:

- Bachelor’s degree in safety engineering, safety management occupational environmental health or industrial health;
- 2-5 years of experience necessary;
- Demonstrated effective interpersonal skills;
- Requires analysis and investigative skills;
- Excellent verbal and written communication skills;
- Experience – MS, BS, AS, Field or Safety background, 10+ years or equivalent MOS;
- Valid drivers’ license (CDL preferred) & good driving record;
- Ability to manage multiple projects concurrently.

Desired:

- Extensive knowledge of OSHA safety and health requirements as applied to an industrial environment;
- OSHA 30 hour is a minimum OSHA 500 preferred. Or the ability to achieve within one year;
- Experience in working in both a union and nonunion environment.

Physical Demands:

The Americans with Disabilities Act (ADA) requires employers to identify essential functions of a role. As a result, the following table was created. Please note: This checklist should not be considered all-inclusive.

Function	Essential Function		Frequency		
	Yes	No	Occasional (1-33% of the time)	Regular (34-66% of the time)	Constant (67-100% of the time)
Balancing	X		X		
Bending	X		X		
Carrying	X		X		
Climbing	X		X		
Crawling	X		X		
Driving	X			X	
Filing	X				X
Fingering	X				X
Hand/Eye coordination	X			X	
Hearing	X				X
Kneeling	X		X		
Lifting bulky items	X		X		
Lifting from arm level	X		X		
Lifting from floor level	X		X		
Lifting objects 10-24 lbs.	X		X		
Lifting objects 25-49 lbs.	X		X		
Lifting objects > 50 lbs.	X		X		
Pulling	X		X		
Pushing	X		X		
Reaching above shoulders	X		X		
Reaching below shoulders	X		X		
Reading - English	X				X
Sitting	X			X	
Speaking - English	X				X
Standing	X			X	
Stooping	X		X		
Twisting/Turning	X		X		

Function	Essential Function		Frequency		
	Yes	No	Occasional (1-33% of the time)	Regular (34-66% of the time)	Constant (67-100% of the time)
Typing/Word processing	X			X	
Vision – Color ID	X		X		
Vision – Depth perception	X		X		
Vision - Near	X				X
Walking	X			X	
Writing - English	X				X

- Approximately 60% of time spent in usual office conditions;
- Approximately 40% of time spent in external conditions which may include temperature variance, elevated noise levels, dust and fumes;
- Travel is required.

Reasonable accommodations will be made to enable individuals with disabilities to perform the tasks.

Work Environment:

Majority of time spent in an office environment. The employee may be required to wear appropriate PPE equipment when exposed to external environment. The employee could occasionally be exposed to extreme temperatures or other inclement weather.

How to Apply:

If you have the desire and feel you are ready to work in a high-performance, fast-paced environment, please visit our website at www.wogrubb.com, and submit your resume and profile online.

W. O. Grubb Steel Erection, Inc. is proud to be an Equal Opportunity Employer